

Edit Password

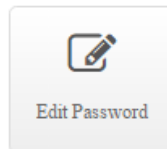
Here we will show you how to change your login/access email and password

Quick Guide...

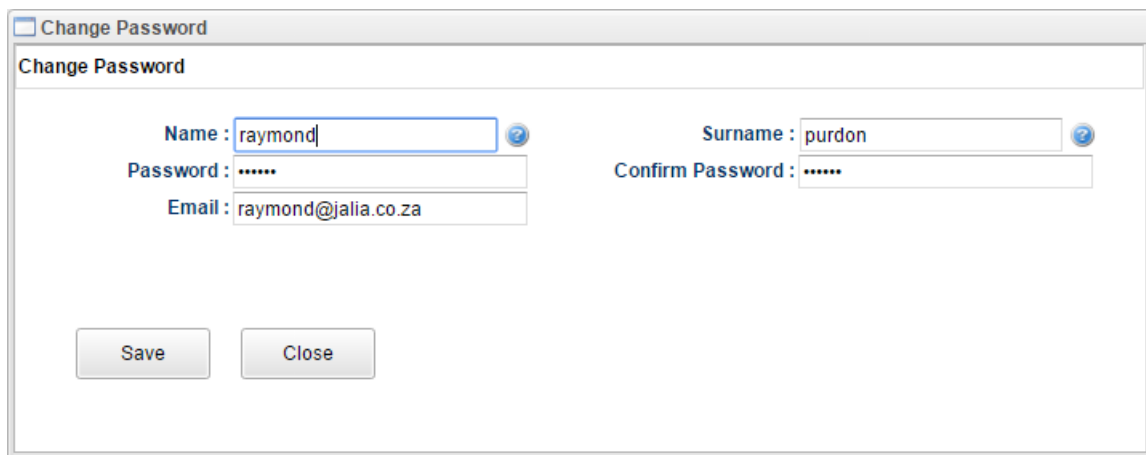
- Go to your AdminOnline dashboard under “Settings” section
- Click on the “Edit Password” button
- Pop up box appears for you to edit your details, that you are currently logged in with
- Click save to confirm

Step by step in detail...

- Go to your AdminOnline dashboard under “Settings” section
- Click on the “Edit Password” button



- Pop up box appears for you to edit your details, that you are currently logged in with

A screenshot of a web browser's "Change Password" pop-up window. The window has a title bar that says "Change Password" and a close button. Inside the window, the title "Change Password" is repeated. There are five input fields: "Name" with the value "raymond", "Surname" with the value "purdon", "Password" with masked characters "*****", "Confirm Password" with masked characters "*****", and "Email" with the value "raymond@jalia.co.za". Each input field has a small blue question mark icon to its right. At the bottom of the window, there are two buttons: "Save" and "Close".

- Click save to confirm

Next time you log in, you will need to use the new email and password. If you want to create an additional Super User, please contact support@adminonline.co.za